

OSAH FORM 1

This form is available online at <http://www.osah.ga.gov> or by telephone request at (404) 657-2800.

OSAH USE ONLY DOCKET NUMBER:	AGENCY DOE	CASE TYPE	DOCKET NUMBER	COUNTY	JUDGE
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DEPARTMENT OF EDUCATION SPECIAL EDUCATION CASES

Date of Service of Complaint on Defendant:	Date of Filing of Complaint with Clerk:
SELECT ONLY ONE CASE TYPE:	
<input type="checkbox"/> SE: (Child/parent files complaint relating to the LEA's proposal to initiate, change, or refusal to initiate or change the identification, evaluation or educational placement of a child with a disability, or the provision of FAPE to the child)	
<input type="checkbox"/> SED: (LEA files complaint relating to the LEA's proposal to initiate, change, or refusal to initiate or change the identification, evaluation or educational placement of a child with a disability, or the provision of FAPE to the child)	
<input type="checkbox"/> IEE: (LEA denies parents request for IEE at public expense and files complaint to establish that its evaluation was proper)	
<input type="checkbox"/> C/PEXP: (Child/parent files complaint seeking <u>expedited</u> hearing where parent disagrees with placement or a manifestation determination <u>resulting from an alleged violation of a code of student conduct violation</u>)	
<input type="checkbox"/> DEXP: (LEA files complaint seeking <u>expedited</u> hearing where the LEA believes that maintaining the current placement of the child is substantially likely to result in injury to the child or others)	

CONTACT PERSON IN AGENCY

NAME	TEL NO:	FAX NO:
ADDRESS INCLUDING ZIP CODE	EMAIL:	POSITION:

PLAINTIFF(S)

NAME	TEL NO:	FAX NO:
ADDRESS INCLUDING ZIP CODE	EMAIL:	
ATTORNEY NAME (IF APPLICABLE)	TEL NO:	FAX NO:
ADDRESS INCLUDING ZIP CODE	GEORGIA BAR NO:	EMAIL:

DEFENDANT(S)

NAME	TEL NO:	FAX NO:
ADDRESS INCLUDING ZIP CODE	EMAIL:	
ATTORNEY NAME (IF APPLICABLE)	TEL NO:	FAX NO:
ADDRESS INCLUDING ZIP CODE	GEORGIA BAR NO:	EMAIL:

- Attach copy of due process complaint and proof of service
- If a parent is filing the complaint in their own right, and also on behalf of the child, both the child and the parent must be listed as Plaintiffs
- List only the child's First Name and Last Initial
- List the legal school entity, such as "Cobb County School District" or "Atlanta Independent School System"